

**CORPORATE GOVERNANCE AND AUDIT COMMITTEE
DRAFT WORK PROGRAMME**

22nd September 2017		
KPMG – Report to those Charged with Governance	To receive the annual report from the External Auditor to those charged with governance.	Doug Meeson Chief Officer (Financial Services)
Approval of the Leeds City Council Accounts	To approve the accounts	Doug Meeson Chief Officer (Financial Services)
KPMG Interim Audit Report	To receive the Interim Audit report from the External Auditor	Doug Meeson Chief Officer (Financial Services)
Internal Audit Update report	To receive the Internal Audit update report	Sonya McDonald Acting Head Of Internal Audit
Cyber Assurance and Compliance	To receive an update report on steps being taken by the council in relation to Public Service Network certification.	Louise Whitworth Head of Information Management Governance

19th January 2018

KPMG – Annual Audit Letter – including opinion	To receive a report from the External Auditor presenting the Annual Audit Letter.	Doug Meeson Chief Officer (Financial Services)
KPMG – Certification of Grant Claims and Returns	To receive a report from the External Auditor certifying grants and returns.	Doug Meeson Chief Officer (Financial Services)
Customer Contact and Satisfaction Annual Report	To receive the annual assurance report concerning customer contact and satisfaction	Lee Hemsworth Chief Officer (Customer Access)
Internal Audit Update Report	To receive an update report on Internal Audit's work.	Sonya McDonald Acting Head Of Internal Audit
Treasury Management Annual Report	To receive the annually Treasury Management Report providing assurance on the processes used by the department	Doug Meeson Chief Officer (Financial Services)
Outcome of External Audit Procurement Process and Timetable for 2017/18 Accounts	To receive details of the outcome of the sector led procurement process for the provision of external audit services and note the timeline for the 2017/18 accounts	Doug Meeson Chief Officer (Financial Services)

16th March 2018

Internal Audit Plan	To receive a report seeking views on the Internal Audit Plan for 2018/19	Sonya McDonald Acting Head Of Internal Audit
KPMG – External Audit Plan	To receive a report from the External Auditor presenting the external audit plan	Doug Meeson Chief Officer (Financial Services)
Internal Audit Update Report	To receive an update report on Internal Audit's work.	Sonya McDonald Acting Head Of Internal Audit
Annual Business Continuity Report	To receive the annual assurance report concerning the Council's Business Continuity arrangements.	Mariana Pexton (Chief Officer Strategy and Improvement)
Annual Assurance Report on the Procurement, Policies and Practices	To receive the annual assurance report concerning Procurement, Policies and Practices	Dave Outram Chief Officer (PPPU)
Annual Financial Management Report (Incorporating Capital) 2016/17	To receive the annual assurance report concerning Financial Planning and Management Arrangements at the Council	Doug Meeson Chief Officer (Financial Services)
Information Governance Annual Report	To receive an annual Assurance report on the Council's Information Governance arrangements.	Louise Whitworth, Chief Head of Information Management and Governance